**Job Specification: IT Agile Business Analyst (2-5 Years of Experience)**

**Job Title**: IT Agile Business Analyst  
**Location**: Pune  
**Job Type**: Full-time  
**Reports to**: Product Owner/Project Manager  
**Experience Level**: 2-5 years

**Role Overview:**

We are seeking an IT Agile Business Analyst with 2 to 5 years of experience to join our dynamic team. The ideal candidate will play a crucial role in facilitating Agile project delivery by bridging the gap between business needs and IT solutions. You will work closely with product owners, development teams, and stakeholders to ensure that projects are delivered efficiently, meeting business requirements and contributing to overall product success.

**Key Responsibilities:**

* **Requirement Gathering**: Collaborate with stakeholders to gather, document, and validate business requirements and translate them into technical requirements for the development team.
* **Agile Practices**: Act as a Scrum team member, participating in daily stand-ups, sprint planning, sprint reviews, and retrospectives to ensure continuous delivery of high-quality software.
* **Backlog Management**: Assist the Product Owner in maintaining the product backlog, defining user stories, and prioritizing tasks to meet business objectives and timelines.
* **Stakeholder Management**: Act as a liaison between business users, product owners, and the IT development team to ensure clear communication and understanding of project goals and deliverables.
* **Process Improvement**: Identify opportunities for process improvement, and contribute to creating more effective ways of working within the Agile framework.
* **Documentation**: Produce clear and detailed documentation, including business requirement documents (BRDs), user stories, acceptance criteria, and process flows.
* **Testing & Quality Assurance**: Assist in User Acceptance Testing (UAT) by defining test cases, supporting the QA team, and ensuring that the delivered product meets business expectations.
* **Data Analysis**: Conduct data analysis to support decision-making processes and identify trends or discrepancies in business operations.
* **Agile Coaching**: Help educate stakeholders and team members on Agile principles and best practices, fostering a culture of continuous improvement.
* **Risk Management**: Identify project risks, dependencies, and blockers, and proactively communicate them to ensure they are mitigated and addressed in a timely manner.

**Qualifications & Skills:**

* **Education**: Bachelor's degree in Information Technology, Business, Computer Science, or related field.
* **Experience**:
  + 2-5 years of experience working as an IT Business Analyst or in a similar role within an Agile environment.
  + Proven experience working on Agile software development projects, preferably using Scrum, Kanban, or SAFe frameworks.
* **Technical Skills**:
  + Strong understanding of software development lifecycle (SDLC) and Agile methodologies.
  + Proficiency with Agile tools such as Jira, Confluence, or Azure DevOps.
  + Basic understanding of databases, APIs, and systems integration.
* **Soft Skills**:
  + Excellent communication and interpersonal skills, with the ability to translate business needs into technical requirements.
  + Strong analytical and problem-solving abilities.
  + Ability to work in a collaborative, fast-paced environment.
  + Strong attention to detail and organizational skills.
* **Certifications**:
  + Agile/Scrum certifications (e.g., Certified Scrum Master (CSM), Certified Agile Business Analyst) are highly desirable but not mandatory.

**Personal Attributes:**

* A proactive attitude towards problem-solving and process improvement.
* Flexibility and adaptability to change in a fast-paced and evolving environment.
* Collaborative mindset and willingness to learn and grow within the role.
* Passion for technology and understanding of current IT trends and solutions.

**Benefits:**

* Competitive salary
* Health and wellness benefits
* Learning and development opportunities
* Opportunity to work in a collaborative and innovative environment
* Flexible work options (Remote or Hybrid)